

# Grad Funding Request Fillable Form

Name: \_\_\_\_\_

Date of request: \_\_\_\_\_

Major/Minor: \_\_\_\_\_

Advisor or Chair: \_\_\_\_\_

Additional committee members: \_\_\_\_\_

Name of conference/training: \_\_\_\_\_

Location of conference/training: \_\_\_\_\_

Dates of conference/training: \_\_\_\_\_

Insert link to conference/training here: \_\_\_\_\_

Please describe why you are interested in attending this conference and why it will be beneficial to your success in the program.

Will you be presenting a paper or other presentation?

If yes, please include title and abstract of presentation

Total amount of funding request (Please note food expenses are not covered)

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-Lodging (list name of hotel or place of lodging and per/night cost of lodging)

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-Transportation to and from conference by vehicle or air. Include carrier/airline information or miles to conference if driving

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-Ground transportation to and from airport if applicable

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-Ground transportation while at conference if applicable

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-Additional expenses

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Have any other funding requests been submitted to other ASU department?

If so, which units? \_\_\_\_\_

Amount of request? \_\_\_\_\_

Date funding will be determined by ASU sources? \_\_\_\_\_

Any other funding requests made outside of ASU?

If so, where has funding been requested? \_\_\_\_\_

Amount of request? \_\_\_\_\_

Date funding will be determined by outside sources? \_\_\_\_\_

Advisor/Chair Approval (signature or attach email approval):

Please email your completed form [Jenna.Roelle@asu.edu](mailto:Jenna.Roelle@asu.edu) for consideration.