

How to Complete the Interactive Plan of Study (iPOS) for Political Psychology MA

(For students admitted to the program in fall 2020 or spring 2021)

The iPOS is a roadmap for how and when you will meet the requirements of the program. **It is not set in stone!** It can be changed over the course of your program as needed, up until your final semester. Think of the initial submission as a first draft of your plan of study, not the final product.

1. If you are opting to follow the new program requirements effective fall 2021 (see <https://spgs.asu.edu/mapp-resources> for details), please email Jenna.Roelle@asu.edu **prior to** starting your iPOS. A petition to use the new requirements will need to be filed on your behalf, and you will be notified when you can submit your iPOS. At that time, you will follow the instructions for students admitted in fall 2021 or later. If you're opting to follow the previous program requirements, follow the instructions below.
2. Access your iPOS via MyASU (<https://webapp4.asu.edu/myasu/>) under the My Programs box, iPOS section. Click on the underlined Graduate Interactive Plan of Study link.
3. On the Welcome page, scroll down and click the acknowledgment box. Click Save and Next.
4. Click Next several times until you get to the Degree Requirements page. There is only one option for the MAPP program, so it has been automatically selected for you. Click Save and Next.
5. Select your Anticipated Graduation Term. (This can be changed later if necessary.)
6. Each section of the Course Admin page must contain at least the required number of credits before you can submit your iPOS. Click Add Required Core. Select PPS 501 and click Done. Select the term you plan to take PPS 501 (normally your first semester) and click Done.
7. Click Add Other Requirement. Select the required PPS classes (502, 503, 504, 505, and 506) and click Done. Select the term you plan to take each of the courses and click Done. To see planned course schedules, visit <https://spgs.asu.edu/mapp-resources>. If you don't know the term a course will be offered, just select a future term, which can be adjusted later if necessary.
8. Click Add Electives. If you are already registered for electives, click Add from Transcript to select those courses. If you are not already registered for electives, click Add Future Courses. Search for PPS courses and select the electives you wish to take. Click Done.
9. Click Next, then select the planned term for each course. If you don't know the term a course will be offered, just select a future term, which can be adjusted later if necessary. Click Done.
10. Click Add Internship and select PPS 584 Internship. Click Next, then select the term you plan to complete the internship. Click Done.
11. Skip Add Open Courses for now and click Add Culminating Experience. Select PPS 550 and click Done. Select the term you intend to graduate and click Done.
12. The Total Hours at the bottom of the page should now equal at least 30. If there are other electives you wish to take, you can add those using the Add Open Courses button.
13. Once you have entered all the courses, click Save. The system will give you an error message if any of the sections do not meet the minimum required hours, and you will need to add additional courses or move courses to the appropriate section.
14. Click Next several times until you get to the Faculty Committee page. Click Select Faculty Committee and search for Professor Matthew Dempsey. Choose Chair as the Committee Role and click Done.
15. Click Save and then click Summary/Submit on the left hand menu. Double check that everything looks correct, then click the Academic Integrity acknowledgment.
16. Click Submit. You're done!

The Graduate Coordinator will review the iPOS and approve it, or return it to you for revisions. It will then go to the Graduate College for secondary approval. You will be able to see the status of your iPOS on MyASU. To make changes, access the iPOS via MyASU and click on the section you need to change. Always be sure to Save and/or Submit, as noted. Please contact Jenna at Jenna.Roelle@asu.edu with any questions.